

**UNIVERSITY OF TORONTO**



**FACULTY OF  
SOCIAL WORK**

**CALENDAR**

**1986-1987**

*Prospective Master of Social Work or Doctor of Philosophy Degree students* who wish application forms, or information related to admission requirements or financial aid, should contact either of the following:

Admissions Office, Faculty of Social Work,  
University of Toronto, 246 Bloor Street West, Toronto, Ontario,  
M5S 1A1. (1-416-978-3257)

School of Graduate Studies, University of Toronto,  
63 St. George Street, Toronto, Ontario, M5S 1A1.  
(1-416-978-5639)

**DEADLINE FOR APPLICATION**  
**M.S.W. PROGRAM: JANUARY 15.**  
**FOUNDATION PROGRAM AND PH.D. PROGRAM: FEBRUARY 15.**

#### **Important Notices**

1. In view of increasing costs of supplies and labour, all charges set forth in this calendar are subject to change by the Governing Council.
2. The curriculum, subjects, and regulations herein described are subject to change by the Council of the Faculty or of the School of Graduate Studies.
3. The information in this book is unofficial and for advice only. The official regulations of the Graduate School are in the Calendar of the School of Graduate Studies.
4. The Faculty of Social Work reserves the right to limit the number of registrants in a course in circumstances where the number of qualified applicants for a course exceeds the teaching and other resources available to the Faculty.

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| <b>JANUARY</b><br>S M T W T F S<br><br>1 2 3 4<br>5 6 7 8 9 10 11<br>12 13 14 15 16 17 18<br>19 20 21 22 23 24 25<br>26 27 28 29 30 31 | <b>FEBRUARY</b><br>S M T W T F S<br><br>1<br>2 3 4 5 6 7 8<br>9 10 11 12 13 14 15<br>16 17 18 19 20 21 22<br>23 24 25 26 27 28         | <b>MARCH</b><br>S M T W T F S<br><br>1<br>2 3 4 5 6 7 8<br>9 10 11 12 13 14 15<br>16 17 18 19 20 21 22<br>23 24 25 26 27 28 29<br>30 31 | <b>APRIL</b><br>S M T W T F S<br><br>1 2 3 4 5<br>6 7 8 9 10 11 12<br>13 14 15 16 17 18 19<br>20 21 22 23 24 25 26<br>27 28 29 30        |
| <b>MAY</b><br>S M T W T F S<br><br>1 2 3<br>4 5 6 7 8 9 10<br>11 12 13 14 15 16 17<br>18 19 20 21 22 23 24<br>25 26 27 28 29 30 31     | <b>JUNE</b><br>S M T W T F S<br><br>1 2 3 4 5 6 7<br>8 9 10 11 12 13 14<br>15 16 17 18 19 20 21<br>22 23 24 25 26 27 28<br>29 30       | <b>JULY</b><br>S M T W T F S<br><br>1 2 3 4 5<br>6 7 8 9 10 11 12<br>13 14 15 16 17 18 19<br>20 21 22 23 24 25 26<br>27 28 29 30 31     | <b>AUGUST</b><br>S M T W T F S<br><br>1 2<br>3 4 5 6 7 8 9<br>10 11 12 13 14 15 16<br>17 18 19 20 21 22 23<br>24 25 26 27 28 29 30<br>31 |
| <b>SEPTEMBER</b><br>S M T W T F S<br><br>1 2 3 4 5 6<br>7 8 9 10 11 12 13<br>14 15 16 17 18 19 20<br>21 22 23 24 25 26 27<br>28 29 30  | <b>OCTOBER</b><br>S M T W T F S<br><br>1 2 3 4<br>5 6 7 8 9 10 11<br>12 13 14 15 16 17 18<br>19 20 21 22 23 24 25<br>26 27 28 29 30 31 | <b>NOVEMBER</b><br>S M T W T F S<br><br>1<br>2 3 4 5 6 7 8<br>9 10 11 12 13 14 15<br>16 17 18 19 20 21 22<br>23 24 25 26 27 28 29<br>30 | <b>DECEMBER</b><br>S M T W T F S<br><br>1 2 3 4 5 6<br>7 8 9 10 11 12 13<br>14 15 16 17 18 19 20<br>21 22 23 24 25 26 27<br>28 29 30 31  |

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## TIME SCHEDULE, 1986-1987

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### FALL TERM, 1986

|   |  |
|---|--|
| Sept. 1—Monday . . . . .                        | Labour Day.  |
| Sept. 2—Tuesday . . . . .                       | Registration for degree candidates at the School of Graduate Studies, 63 St. George Street, 9:15 a.m. to 4 p.m. The late registration penalty will apply after the deadline date.<br>Orientation will begin on Tuesday afternoon for incoming B.S.W. graduates, and Wednesday morning for incoming B.A. graduates.<br>All students will be expected to complete and turn in to the General Office a Faculty of Social Work Enrolment Form by noon Thursday.<br>Course instructors and educational counsellors will be available as needed on Tuesday, Wednesday, and Thursday for returning Year II M.S.W. students and others.<br>Opportunities will be provided for students to become oriented to the Faculty and acquainted with other students and with members of the Faculty. |
| Sept. 8—Monday . . . . .                        | First term classes begin for M.S.W. students, 9 a.m.   |
| Sept. 8—Monday . . . . .                        | All new full-time doctoral students will be expected to attend a meeting at the Faculty of Social Work at 10 a.m., with the Coordinator of Ph.D. Studies.  |
| Sept. 17—Wednesday . . . . .                    | First term classes begin for doctoral students.  |
| Oct. 4 and 5 . . . . .<br>Saturday and Sunday   | Rosh Hashanah (religious New Year).  |
| Oct. 13—Monday . . . . .                        | Yom Kippur (Day of Atonement).   |
| Oct. 13—Monday . . . . .                        | Thanksgiving Day. Building closed.   |
| Oct. 18 and 19 . . . . .<br>Saturday and Sunday | First two days of Succot (Tabernacle).   |
| Oct. 25—Saturday . . . . .                      | Conclusion of Succot.  |
| To be announced* . . . . .                      | Autumn Convocation.  |
| Dec. 19—Friday . . . . .                        | Last day of classes and Practicum before Christmas vacation, and end of first term for all students, 5 p.m.  |



## SPRING TERM, 1987

|                            |  |
|----------------------------|--|
| Jan. 5—Monday . . . . .    | First day of classes in the New Year, and second term begins.  |
| Feb. 15 . . . . .          | Applications for admission in the Fall term to the Master of Social Work or Doctor of Philosophy programs must be filed in the School of Graduate Studies. |
| Feb. 23—Monday . . . . .   | Study Week.  |
| to                         |  |
| Feb. 27—Friday             |  |
| Apr. 10—Friday . . . . .   | Second term classes end for all students, 5 p.m.   |
| Apr. 13—Monday** . . . . . | Negotiation period for M.S.W. Year Practicum for students in Foundation Program.   |
| to May 29—Friday           |  |
| Apr. 14 and 15 . . . . .   | First two days of Pesach (Passover).   |
| Tuesday and Wednesday      |  |
| Apr. 17—Friday . . . . .   | Good Friday. Building closed.  |
| Apr. 20 and 21 . . . . .   | Last two days of Pesach.   |
| Monday and Tuesday         |  |
| To be announced* . . . . . | Spring Convocation.  |

\*The determination of specific Convocation dates in the Fall and Spring is a matter for the Governing Council. Divisions are notified by the Council when dates have been set.

\*\*Practicum dates refer to the M.S.W. program.

Please note that the Faculty reserves the right to make such change in the Time Schedule as it may find necessary or desirable.

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## FACULTY OF SOCIAL WORK: GENERAL INFORMATION, FACILITIES, AND RESOURCES

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|   |                                      |
|---|--------------------------------------|
| Dean .....  | Ralph Garber, B.A., D.S.W.           |
| Associate Dean .....                              | Donald F. Bellamy, B.A., D.S.W.      |
| Coordinator of Ph.D. Studies .....                | Sheila M. Neysmith, B.SC., D.S.W.    |
| Coordinator of M.S.W. Studies .....               | William A. Bourke, B.A., D.S.W.      |
| Coordinator of Admissions .....                   | Catherine S. Davin, B.A., M.S.W.     |
| Editor, Faculty of Social Work Publications ..... | Ben Schlesinger, B.A., M.S.W., PH.D. |
| Office Manager .....                              | Helen Thomson                        |
| Faculty Registrar .....                           | Dorothy E. Ross                      |
| Secretary to the Dean .....                       | Isabel Kelly                         |
| Admissions Secretary .....                        | Angela Umbrello                      |
| Administrative Assistant, Practicum Office .....  | Felicity Coulter                     |

### PROGRAMS

The Faculty of Social Work is committed to professional education at the graduate and postgraduate levels, and provides programs of study leading to the Master of Social Work degree (after two years of graduate study) and the Doctor of Philosophy degree (requiring two or more years of postgraduate study).

In the Fall term of 1986 the Faculty will introduce a new curriculum in the first year of graduate studies in the Faculty, called the "Foundation Program". This will provide the basis for selecting a focus of study in the second year of graduate studies, the M.S.W. Program, in which students will build a coherent program of course work and Practicum related to their particular field of interest, subject to the availability of Faculty resources. The Faculty believes the curriculum will assist Master's degree graduates to meet the varied and increasing demands of the social work profession as well as the need for self-fulfillment. The Doctoral program emphasizes high academic standards related to research and teaching which will enable Ph.D. graduates to make a substantive contribution to the development of social welfare policy and programs in Canada.

### BACKGROUND OF THE FACULTY

In 1914 the University of Toronto established, in its Department of Social Service, the first university school in Canada for the education of social workers, and in 1920 it founded the first university chair of social science. The name School of Social Work was adopted in 1941. On July 1, 1972, it became the Faculty of Social Work.

### FACULTY BUILDING

The Faculty of Social Work is located at the northern end of the St. George Campus, at 246 Bloor Street West, where it shares the building with the Faculty of Management Studies. Facilities include lecture and seminar rooms, reading room (room 508), and cafeteria. The Faculty is adjacent to the Bedford exit of the St. George subway station (see campus map at back of Calendar).

## FACULTY RESEARCH PROGRAM

Individual faculty members are engaged in a broad range of research undertakings. These focus on different population groupings, such as the aged, the mentally retarded; are concerned with services provided by such agencies as Homes for the Aged, Family Service Agencies, Children's Aid Societies; involve both tax-supported and voluntary sectors of the delivery system; and examine questions about the needs of clients, management of resources, information systems, and effectiveness of services. The studies are financed by provincial and federal sources, and reflect the concerns of government as well as the faculty. Master's students often are provided the opportunity to participate in these projects as part of their educational experience. Doctoral candidates with interests in research areas similar to the faculty can occasionally participate in the projects on a funded basis.

## COUNCIL OF THE FACULTY OF SOCIAL WORK

The Council of the Faculty of Social Work, as presently constituted, was established by the Governing Council of the University on December 21, 1974. The Council is the senior legislative and judicial authority with respect to the academic program, including curriculum, academic policies, grades, degrees, and appeals, subject to the regulations of the School of Graduate Studies and the Academic Affairs Committee of the Governing Council.

Details of the Constitution and copies of all Council and Committee agendas and minutes are available in the Faculty of Social Work Reading Room.

## FIELD PRACTICE EDUCATION

A large number of health and welfare agencies collaborate with the Faculty to provide practicum opportunities. Each student will have a practicum experience related to the student's program of specialization in one or more of these field settings. The variety of settings available to students for the practicum is indicated in the section of the Calendar entitled, "Field Practice Education", under "Teaching Centres and Instructors" and "Field Practicum Settings and Instructors".

## STUDENTS' ASSOCIATION

The students of the Faculty are organized in the Social Work Students' Association with an elected Executive. This Executive organizes meetings of the student body in order to discuss matters of common interest among the students. The students elect representatives to the Faculty Council and its Standing Committees.

## ALUMNI ASSOCIATION

The Faculty of Social Work Alumni was organized in 1915 and has provided a valuable contact between the Faculty and its graduates. Social Work Alumni participate actively with other alumni associations of the University in the annual Varsity Fund Appeal; a member of the Alumni Association serves on the Board of Directors of the University of Toronto Alumni Association. Special funds have been built into a Student Loan Fund and awards designated in honour of alumni of the Faculty.

## UNIVERSITY-WIDE FACILITIES AND RESOURCES

A "Student Handbook" is prepared by the Office of the Vice-President and Provost and distributed by the University of Toronto at registration time. It provides information on non-academic services and facilities available to students, including health service, athletic and social facilities, counselling services, housing service and residences, financial assistance, student organizations, and the services of the University Ombudsman. Enquiries to the Ombudsman should be addressed to 16 Hart House Circle, University of Toronto, Toronto, Ontario, M5S 1A1 (telephone 978-4874).



## UNDERGRADUATE PREPARATION

To be eligible for admission to the Faculty of Social Work, an applicant must have an undergraduate degree in liberal arts (with at least a mid-B standing in the final year) from a recognized university, including at least three full courses (or their equivalent) in the social sciences. Among these there must be one full course (or equivalent) in the political, economic, and social structure of Canada, and one half-course in elementary research methodology, preferably in the social sciences. One or more courses should be included with content on the interactional process of human growth and development in relation to the family, small groups, community, and culture. Applicants who are in doubt as to the prerequisite courses should get in touch with the Admissions Office of the Faculty of Social Work for information, forwarding course outlines and bibliographies for assessment of the content. Course work (and Practicum for the B.S.W. degree) for the Bachelor of Arts or Bachelor of Social Work degree must be completed by June of the year for which the student is seeking admission.

Courses in the social sciences, such as Economics, Political Science, Psychology, and Sociology, provide good foundation knowledge for students planning graduate education in social work.

General work experience, and specific work or voluntary experience in a social service setting, can contribute to the preparation of students planning to apply.

The Faculty retains the right to determine the suitability of the undergraduate preparation for admission.

## CONTINUING PROFESSIONAL EDUCATION

The Faculty will offer a series of seminars in the evenings during the academic year and in the month of June. Information about the Continuing Education program is provided through periodic announcements and can be obtained on request from the School of Continuing Studies, University of Toronto, 158 St. George Street, Toronto, Ontario M5S 2V8 (telephone 978-6714).

## SERVICES TO DISABLED PERSONS

A Coordinator is available to provide personal support and liaison with academic and administrative departments on campus and with agencies off-campus, and to organize volunteers to assist in various ways. The University is committed to making a major improvement in the accessibility of buildings, programs, and services over the ten-year period 1981-1991. There are devices to aid print-handicapped students, and personal amplification systems to aid hard-of-hearing students for loan from the Coordinator. The office is located in the Koffler Student Services Centre, 214 College Street, Toronto, Ontario, M5T 2Z9; (416) 586-8060 (also TDD).

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## ACADEMIC ADMISSION REQUIREMENTS

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Admission to degree programs is open to graduates of universities approved by the School of Graduate Studies, and in accordance with its general regulations. Meeting the minimal requirements does not guarantee admission.

### MASTER OF SOCIAL WORK DEGREE

#### FOUNDATION PROGRAM

*Students with a Bachelor of Arts or equivalent degree.*

Beginning in September 1986, for students holding a Bachelor of Arts degree or equivalent, the Faculty will offer in two years of full-time study leading to the M.S.W. degree a Foundation Program in year one and a Master of Social Work Program in year two.

Successful completion of all requirements in the Foundation Program is necessary for students to enrol in the M.S.W. Program.

#### *Admission Requirements*

A candidate for admission to the Foundation Program

- (i) shall have graduated with either a University of Toronto Bachelor of Arts degree or an equivalent degree from this or another approved university with a minimum of fifteen liberal arts courses, and with at least a mid-B standing in the final year. *All* course work for the degree must be completed by the end of June of the year in which a student intends to register.
- (ii) must have completed satisfactorily at least three full courses (or their equivalent) in the social sciences. These must include one full course (or equivalent) in the political, economic, and social structures of Canada, one half-course in elementary research methodology, preferably in the social sciences, and should include one or more courses with content on the interactional process of human growth and development in relation to the family, small groups, community, and culture. A minimum grade of no less than C in these prerequisite courses is recommended.\*
- (iii) must show evidence of personal suitability.

#### MASTER OF SOCIAL WORK PROGRAM

- (a) *Students with a Bachelor of Arts or equivalent degree*, who have successfully completed the Foundation Program starting in 1986-87, will be eligible to enter the M.S.W. Program.
- (b) *Students with a Bachelor of Social Work degree*, who meet the admission requirements specified below, may be granted advanced standing and admitted in the Fall term to a minimum ten-months' program.

\*Students requiring clarification of suitability of courses should consult the Admissions Office of the Faculty of Social Work.

### *Admission Requirements*

Students with a Bachelor of Social Work degree shall have graduated with at least mid-B standing in the final year from a university of recognized standing. The B.S.W. program will be:

- (i) accredited by the Canadian Association of Schools of Social Work, or
- (ii) accredited by the Council of Schools of Social Work in the United States.

Students must have successfully completed one half-course in elementary research methodology and one full course (or equivalent) in the political, economic, and social structures of Canada. The Canadian welfare course in social policy and administration offered in B.S.W. programs will satisfy the prerequisite.\* *All* course work for the degree, including the Practicum, must be completed by the end of June of the year in which a student intends to register.

(c) *Second Year: Continuing Students.* A student who intends to enrol immediately in the M.S.W. Program must complete a statement of intent. This form will be distributed by the Faculty of Social Work, and is to be completed and returned to them by the date requested. Entrance into the M.S.W. Program after 1986-87 is based upon successful completion of the Foundation Program including course work and field practicum.

(d) *Return of Former Students.* Former students who have satisfactorily completed the first year and who wish to return after a lapse of a year or more are requested to obtain information and current policy regarding this at the Faculty of Social Work before making application by January 15th to the School of Graduate Studies for admission. Such students may be required to take additional courses prior to the second year of graduate study for the purpose of compensating for major curriculum changes.

Former students who completed the two years' residence but did not satisfactorily complete requirements for the degree must communicate their intention to complete to the Faculty of Social Work by January 15th if they wish to continue in September of that year. Until completion of requirements students must reregister in the School of Graduate Studies each year until the degree is granted, subject to the number of years by which completion of the work may be deferred. Failure of a student to reregister as required will cause his enrolment to lapse. It may be re-established only if the application for reinstatement is approved by the Faculty of Social Work and the School of Graduate Studies, and the reregistration fees are paid for each of the years in which the student failed to register.

(e) *Transfer Students.* Students who have completed a first year program in another accredited graduate school of social work may be admissible into the M.S.W. Program provided they meet the regular admission requirements as outlined above, provided the courses are substantially equivalent to those offered as required courses in the Foundation Program at the Toronto Faculty of Social Work, with at least mid-B standing, and provided space is available.

### **DOCTOR OF PHILOSOPHY DEGREE**

Ph.D. candidates must have a degree of Master of Social Work or an equivalent master's degree from an accredited program in a university of recognized standing, with at least B+ standing, and must satisfy the Faculty of Social Work that the nature and the quality of their educational and professional experience indicate their capacity to undertake the program of study. Candidates may be required to write an examination for admission.

\*Students requiring clarification of suitability of courses should consult the Admissions Office of the Faculty of Social Work.



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## REGULATIONS FOR DEGREE CANDIDATES, SPECIAL STUDENTS, AND GRADUATE STUDENTS IN OTHER DEPARTMENTS

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### FOUNDATION PROGRAM

1. Each student in the Foundation Program must spend one academic year in residence.
2. Each student must also complete satisfactorily an approved program of study which must include at least the requirements specified in the regulations, or their equivalents.
3. Qualified students who enrol in the M.S.W. program must complete M.S.W. requirements satisfactorily *within four years* of date of first registration for the Foundation Program.

### MASTER OF SOCIAL WORK PROGRAM\*

1. (a) Each candidate must spend two academic years in residence unless granted advanced standing on admission in which case the residence must be at least ten months.  
(b) Each candidate also must complete satisfactorily an approved program in accordance with the regulations below within four years of date of first registration for the Master's degree. An extension of time may be granted for valid reasons on recommendation of the Faculty and with permission of the Degree Committee of the School of Graduate Studies.
2. Each student will develop a program of study within one of the specializations offered by the Faculty.  
The approved program of study must include at least the requirements specified in the regulations, or their equivalents.  
Programs may include courses which are offered by other graduate departments of the University.
3. A student who has fulfilled the residence obligation of two years' fulltime study, or one year in the case of students with a B.S.W. degree admitted to advanced standing, but has not yet completed all requirements for the degree is required to reregister annually each September.

The specializations which the Faculty offers are described briefly below.

\*Applies to students in second year in 1986-87 only.



### *Social Work Practice in Social Welfare with the Disadvantaged.*

This specialization is concerned with those social welfare policies, programs, and social work services which are designed to deal equitably with economically and socially disadvantaged persons; such as, the elderly, youth, women, ethnic groups, and people living in deprived geographic areas. The student in this specialization engages in a range of tasks – organizational, developmental, administrative, policy planning, and direct practice – with the selected target populations.

### *Social Work Practice in the Health Field*

This specialization is based on the interrelationship between health and social needs. Students will focus on the roles of social work in relation to health issues and problems and on the contributions of social work in multi-disciplinary organizations in direct service with individuals, families, and communities and/or in policy and program development. Students will have the opportunity to undertake study in related areas within the specialization, such as, physical health, mental health, drug dependency.

### *Social Work Practice with the Family and the Child*

This specialization provides opportunity for focussed understanding and intervention with families-at-risk in all phases of the life cycle. The family will be viewed from a number of perspectives: the individual, the family as a social system, and the family as a social institution.

## PROGRAM OF STUDY

The existing M.S.W. program, with the exception of the first year core courses, will continue to be available in 1986-87 for continuing students completing the second year of the program and for incoming students with a Bachelor of Social Work degree. Starting in September 1986 the first year of a new two-year curriculum, i.e., a Foundation Program for students entering with a Bachelor of Arts degree or equivalent and proceeding to the Master of Social Work program, is being offered. The revised M.S.W. program for students who have a Bachelor of Social Work degree, and those who have satisfactorily completed the Foundation Program, is to start in September 1987, subject to approval of the Governing Council and its recommending committees.

## FOUNDATION PROGRAM

Programs are planned with the assistance of the Faculty and must be approved by the Faculty of Social Work and the Degree Committee of the School of Graduate Studies.

Students in the Foundation Program are required to take a minimum of ten half-courses including the Practicum. They may be required to take additional work. The normal program will consist of the following elements, and will extend over nine months.

1. A seminar on professional social work purposes and values (one half-course).
2. Courses on the development of the Canadian welfare system and policy (two half-courses).
3. Study of interpersonal theories relevant to social work practice (one half-course).
4. Practice lab and Practicum (equivalent of two half-courses).
5. Courses on social work practice theory (three half-courses).
6. A course on social work research (one half-course).

Towards the end of the academic year students will develop a focus of study for the Master of Social Work program.

## MASTER OF SOCIAL WORK PROGRAM

Candidates for the degree of Master of Social Work are expected to pursue an integrated program of classroom courses and social work practicum. Programs are planned with the assistance of the Faculty, and must be approved by the Faculty of Social Work and the Degree Committee of the School of Graduate Studies.

*Students who entered the program with a Bachelor of Arts degree*, and are completing second year of the present M.S.W. program, must include in their program of study at least the minimum requirements set out below, or their approved equivalents. Students are required to take a minimum of *fifteen* half-courses during the two-year program in addition to the social work practicum. They may be required to take additional work, or may be allowed to substitute approved courses including those offered by other graduate departments in the University. Currently the normal program for the Master's degree consists of the following elements.

1. Core Curriculum (four half-courses)
2. A program of study in a specialization will include eleven half-courses selected from the following areas:
  - (a) Required Courses in the Specialization (two half-courses)
  - (b) Research in Social Work (equivalent to three half-courses)
  - (c) Social Work Practice (three half-courses)
  - (d) Other Elective Courses (at least three half-courses)
3. Social Work Practicum (equivalent to three half-courses)
4. In addition, special studies may be offered on an individual basis.

*Students entering the program with a Bachelor of Social Work degree* normally will be granted advanced standing and enrol in a minimum ten months' program in a specialization which will include nine half-courses and a social work practicum as follows:

1. Required Courses in the Specialization (two half-courses)
2. Research in Social Work (equivalent to three half-courses)
3. Social Work Practice (two half-courses)
4. Other Elective Courses (two half-courses)
5. Social Work Practicum (equivalent to two half-courses).

## REGULATIONS FOR THE DEGREE OF DOCTOR OF PHILOSOPHY

Candidates for the degree shall

1. (a) complete an interdisciplinary program of study of at least four courses, or their equivalent, approved by the Faculty of Social Work and the Degree Committee of the School of Graduate Studies. The approved program of study will normally include courses of advanced study in:
  - (i) one of the following specializations – history and philosophy of social welfare, social and individual processes in the personal social services, or policy and structural processes in social welfare;
  - (ii) a minor in a social work subject other than the area of concentration;
  - (iii) a minor in a division of the University other than the Faculty of Social Work (at the discretion of the Faculty a second minor in social work may be substituted);
  - (iv) research methods and social statistics.

No fewer than two full courses must be taken in the Faculty of Social Work.

- (b) have an adequate knowledge of a language other than English if an additional language is deemed essential for satisfactory completion of research for the thesis.
- (c) have demonstrated satisfactory performance based on course work, tutorials and a comprehensive paper or examination.

- (d) be in attendance for at least two academic sessions immediately following admission to candidacy, during which period the course of study outlined in subsection (a) shall be pursued.
  - (e) reregister in the School of Graduate Studies in each subsequent year until completion of the degree requirements, subject to the time limit for completion.
  - (f) complete the requirements for the degree within six years following admission to candidacy.
2. Complete a thesis which shall constitute a distinct contribution to the knowledge of the field of social work.

## REGULATIONS FOR FULL-TIME SPECIAL STUDENTS

### *Admission Requirements*

Students not proceeding to a degree may be admitted as special students if they are undertaking a full-time planned program of professional studies provided that:

- (a) they are mature persons who have demonstrated by performance in the field of social work or otherwise capacity to profit from study in the Faculty;
- (b) they have suitable educational background; ordinarily the minimum educational attainment required of special students will consist of Ontario Grade XIII certificate covering at least five subjects or evidence of equivalent standing;
- (c) they have completed satisfactorily at university level at least four full academic courses in the social sciences. These must include one full course (or equivalent) in Canadian society, and one half-course in elementary research methodology, preferably in the social sciences.

The requirements of this regulation must be satisfied by successful completion of courses in an accredited university, intramurally or extramurally. In exceptional circumstances arrangements may be made to satisfy these requirements through a Qualifying Examination set by the Faculty.

### *Admission Procedure*

Such a student may obtain from our Admissions Office application forms and further information related to admission requirements.

## REGULATIONS FOR GRADUATE STUDENTS ENROLLED IN OTHER DEPARTMENTS

### *Admission Requirements*

A student enrolled for graduate or postgraduate work in another faculty or division of the University may apply for admission to appropriate courses, with the approval of the faculty or division in which his major work is being undertaken.

### *Admission Procedure*

Such a student should obtain from the Faculty registrar's office the "Application Form for Students from Other Departments to Take Courses in the Faculty of Social Work", which must be completed and returned to the same office. The applicant is referred to the instructor of the course in question, who will sign the application form if the request is approved. The form is then returned to the registrar's office.

If the student is admitted into the course requested, his major department will be responsible for completion of the program of studies on his School of Graduate Studies' Enrolment Forms, and for obtaining the appropriate signature from the Faculty of Social Work on these forms. The School of Graduate Studies requires that their enrolment forms must be signed (or countersigned, if an adviser or instructor has already signed them) by the Coordinator of Graduate Studies to ensure that all programs have been authorized by the department involved, and that the student can receive credit for a course taken in another department.



Courses are grouped under the areas of the curriculum. Not every course will be given in any one year. For abbreviation code see section, GRADUATE COURSES.

### LIST OF COURSES — FOUNDATION PROGRAM

#### 1. TERM 1 COURSES

|           |  |
|-----------|--|
| SWK 4101F | Knowledge and Value Base of Social Work          |
| SWK 4102F | Social Welfare in the Canadian Context           |
| SWK 4103F | Elements of Social Work Practice                 |
| SWK 4105F | Social Work Practice Laboratory (CR/NCR)         |
| SWK 4106F | Theoretical Foundations for Social Work Practice |

#### 2. TERM 2 COURSES

- (a) Social Welfare Policy:  
SWK 4350S Social Welfare Policies and Service Systems
- (b) Research in Social Work:  
SWK 4501S Research in Social Work 1
- (c) Social Work Practice Theory:  
Courses will be offered in micro, mezzo, and macro levels of social work intervention. Students are required to take a minimum of one practice elective from each of the following groups.
  - (i) Micro Level (direct practice)  
SWK 4601S Social Work Practice with Individuals and Families  
SWK 4602S Social Work Practice with Groups
  - (ii) Mezzo/Macro Levels (community practice; planning, administration)  
SWK 4650S Social Work Practice with Groups in the Community and in Organizations  
SWK 4651S Community Social Work Practice  
SWK 4665S Social Work Practice in Policy Development
- (d) Social Work Practicum:  
SWK 4701L Social Work Practicum I  
(CR/NCR) (half-course)

### LIST OF COURSES — M.S.W. PROGRAM

#### 1. CORE CURRICULUM\*

#### 2. SPECIALIZATION CURRICULUM

##### (a) Required Courses in the Specializations

Each specialization has two required courses as follows.

\*Not offered 1986-87.  
(CR/NCR) Credit/No Credit.



### *Social Work Practice in Social Welfare with the Disadvantaged*

- SWK 4210F,S,H Social Welfare and the Disadvantaged
- SWK 4310F,S Policy Issues Affecting the Disadvantaged

### *Social Work Practice in the Health Field*

- SWK 4230F,S,H Social Work in Health and Illness: People and Programs
- SWK 4330F,S,H Social Work Policy Issues in Health Care

### *Social Work Practice with the Family and the Child*

- SWK 4241F,S,H Theoretical Foundations for Practice with Families and Children
- SWK 4340F,S,H Social Policies and Services to Families and Children

## **3. RESEARCH IN SOCIAL WORK**

- SWK 4501S Research in Social Work 1
- SWK 4502F,S,Y Research in Social Work 2
- SWK 4503F,S Research in Social Work 3

## **4. SOCIAL WORK PRACTICE**

Courses will be offered in three different levels of social work intervention. Students are required to take a minimum of three half-courses from among at least two of the following three groupings of courses.

### *(1) Micro Level (individuals, couples, families, small groups)*

- SWK 4601F,S Social Work Practice with Individuals and Families
- SWK 4602F,S Social Work Practice with Groups
- SWK 4603F,S Advanced Social Work Practice with Groups
- SWK 4604F,S Psychopathology and Social Work Practice
- SWK 4605F,S Behaviour Modification with Individuals and Families
- SWK 4606F,S Non-Deliberative Forms of Social Work Practice
- SWK 4607F,S Social Work Practice Focussed on Facilitation of Social Learning
- SWK 4608F,S Family Treatment
- SWK 4609F,S Assessment and Treatment of Children
- SWK 4610F,S Marital and Divorce Therapy
- SWK 4612F,S An Analytic Approach to Problem-Solving Practice with Individuals and Families
- SWK 4613F,S Social Work Practice with the Aged
- SWK 4614F,S Advanced Social Work Practice with Individuals
- SWK 4615S Social Work Practice in Health and Illness
- SWK 4616F,S Drug Dependence: Treatment Approaches
- SWK 4617F,S Cross-Cultural Social Work Practice
- SWK 4618F,S Social Work Micro Practice in Environmental Change
- SWK 4619F,S Social Work Practice in Family Mediation
- SWK 4659F,S Social Work Practice with Helping Networks

### *(2) Mezzo Level (neighbourhoods, communities, organizations)*

- SWK 4607F,S Social Work Practice Focussed on Facilitation of Social Learning
- SWK 4611F,S Supervision in Social Work
- SWK 4615S Social Work Practice in Health and Illness
- SWK 4617F,S Cross-Cultural Social Work Practice
- SWK 4650F,S Social Work Practice with Groups in the Community and in Organizations
- SWK 4651F,S Community Social Work Practice
- SWK 4652F,S Management in the Social Services
- SWK 4653F,S Organizational Behaviour and Organizational Change

|             |  |
|-------------|--|
| SWK 4654F,S | Radical Perspectives in Social Work                  |
| SWK 4655F,S | Community Theory and Processes                       |
| SWK 4656F,S | Theory and Processes of Interprofessional Practice   |
| SWK 4657F,S | Intervention in Deprived Geographic Areas            |
| SWK 4658F,S | Social Work Consultation and Staff Development       |
| SWK 4659F,S | Social Work Practice with Helping Networks           |
| SWK 4664F,S | Administrative/Managerial Practice in Social Work    |
| SWK 4666F,S | Social Work Practice in International Social Welfare |

*(3) Macro Level (social policy, social planning, social administration)*

|             |  |
|-------------|--|
| SWK 4611F,S | Supervision in Social Work   |
| SWK 4615F,S | Social Work Practice in Health and Illness                             |
| SWK 4617F,S | Cross-Cultural Social Work Practice                                    |
| SWK 4650F,S | Social Work Practice with Groups in the Community and in Organizations |
| SWK 4652F,S | Management in the Social Services                                      |
| SWK 4653F,S | Organizational Behaviour and Organizational Change                     |
| SWK 4654F,S | Radical Perspectives in Social Work                                    |
| SWK 4656F,S | Theory and Processes of Interprofessional Practice                     |
| SWK 4658F,S | Social Work Consultation and Staff Development                         |
| SWK 4661F,S | Social Work Practice in Family Policy                                  |
| SWK 4662F,S | Principles of Social Policy Analysis                                   |
| SWK 4663F,S | Social Planning Approaches and Issues                                  |
| SWK 4664F,S | Administrative/Managerial Practice in Social Work                      |
| SWK 4665F,S | Social Work Practice in Policy Development                             |
| SWK 4666F,S | Social Work Practice in International Social Welfare                   |

Please note:

SWK 4602 or its equivalent is a prerequisite for SWK 4603.

SWK 4241 or its equivalent is a prerequisite for SWK 4608 and SWK 4609.

SWK 4601 or its equivalent is a prerequisite for SWK 4610 and SWK 4614.

SWK 4406 or its equivalent is a prerequisite for SWK 4616.

SWK 4652 or its equivalent is a prerequisite for SWK 4664.

SWK 4615 is open to students in the Health Specialization in their final term.

## 5. OTHER ELECTIVE COURSES IN SPECIALIZED TOPICS

The basic courses in the specializations, listed above under 2. (a), are open as electives to students in other specializations. Electives, including research courses, may be chosen from any area of the curriculum or from courses offered by other departments of the University, as long as specific course requirements in the various areas are met, and subject to approval of the Faculty of Social Work and the Degree Committee of the School of Graduate Studies.

### Specialized Courses in Populations-at-Risk and Social Policy

|              |  |
|--------------|--|
| JSC 4401F,S* | Crime Prevention: Theory and Practice  |
| SWK 4402F,S* | Housing and Urban Development  |
| SWK 4403F,S  | Women and Social Policy in Canada  |
| SWK 4405F,S  | Social Gerontology and Social Work   |
| SWK 4406F,S  | Drug Dependence: Interdisciplinary Perspectives                              |
| JSL 4407F,S* | Children and the Law   |
| SWK 4408F,S  | Human Sexuality and Social Work  |
| SWK 4409F,S  | The Contemporary Correctional Process  |
| SWK 4410F,S  | Families Under Stress  |
| SWK 4412F,S  | The Canadian Welfare State: Social Work Considerations in Policy Development |
| SWK 4413F,S  | Provincial Social Welfare Policy in Canada                                   |
| SWK 4414F,S  | Conflict and Violence in the Family: Theories and Values                     |
| SWK 4415F,S  | Conflict and Violence in the Family: Interprofessional Practice              |

## 6. SOCIAL WORK PRACTICUM

|                          |                                  |
|--------------------------|----------------------------------|
| SWK 4701F,S,A,B,Y,1/2L** | Social Work Practicum 1 (CR/NCR) |
| SWK 4702F,S,H;A,B,Y      | Social Work Practicum 2 (CR/NCR) |
| SWK 4703L                | Social Work Practicum 3 (CR/NCR) |

## 7. SPECIAL STUDIES

These courses are designed to provide seminars or tutorials under the direction of a member of the Faculty. The focus is upon a topic which is of particular interest to the student(s) and which is not included in available courses.

|               |                   |
|---------------|-------------------|
| SWK 4801F,S,H | Special Studies 1 |
| SWK 4802F,S,H | Special Studies 2 |
| SWK 4803F,S,H | Special Studies 3 |
| SWK 4804F,S,H | Special Studies 4 |

(CR/NCR) Credit/No credit

\*Not offered in 1986-87.

\*\*1/2L = extended half-course.

## LIST OF COURSES — PH.D. PROGRAM

Offerings in the Faculty of Social Work for the Doctor of Philosophy degree will be selected from the following elements. Courses offered in any term or year are dependent upon enrolment and the availability of faculty.

### 1. FIELDS OF SPECIALIZATION

#### *(a) History and Philosophy of Social Welfare*

|                |   |
|----------------|---|
| SWK 6001F,S,H* | Private Philanthropy in the Canadian Charitable System            |
| SWK 6002F,S    | The Welfare Systems of Canada                                     |
| SWK 6003F,S*   | Congregate Care and Normalization                                 |
| SWK 6004F,S,H  | Cause and Function in the Development of Social Welfare in Canada |

#### *(b) Social and Individual Processes in the Personal Social Services*

|              |   |
|--------------|---|
| SWK 6101F,S  | Advanced Studies in Social Work Practice                          |
| SWK 6103F,S* | Theory in Social Work Practice with Groups                        |
| SWK 6104F,S  | Ideas in Community Level Intervention                             |
| SWK 6105F,S  | Research and Service Delivery in Community Level Intervention     |
| SWK 6106F,S  | Family Mediation: Research and Practice                           |
| SWK 6107F,S  | Empirically Based Micro Social Work Practice                      |
| SWK 6108F,S  | Family Patterns: Trends and Research Implications for Social Work |
| SWK 6109F,S  | Clinical Research Design and Methodology                          |

#### *(c) Policy and Structural Processes in Social Welfare*

|              |   |
|--------------|---|
| SWK 6202F,S  | Processes of Social Policy Formulation              |
| SWK 6203F,S  | Comparative Social Welfare Systems                  |
| SWK 6204F,S  | Social Welfare Objectives, Programs, and Structures |
| SWK 6205F,S* | Social Planning in Social Welfare                   |
| SWK 6208F,S  | Advanced Principles of Social Policy Analysis       |
| SWK 6209F,S  | The Economics of Welfare                            |



## *2. ADVANCED RESEARCH IN SOCIAL WELFARE*

|              |   |
|--------------|---|
| SWK 6301F,S  | Concepts and Methods in Social Work Research              |
| SWK 6302F,S  | The Conduct of Social Work Research                       |
| SWK 6303F,S  | Evaluation Research and the Assessment of Social Programs |
| SWK 6304F,S* | Qualitative Research Methods in Social Work               |
| SWK 6305F,S* | The Development and Conceptualization of Knowledge        |

## *3. ELECTIVE COURSES IN SPECIAL TOPICS*

|              |                                       |
|--------------|---------------------------------------|
| SWK 6401F,S  | Socio-Cultural Issues in Social Work  |
| SWK 6402F,S  | Studies in Behavioural Theory         |
| SWK 6404F,S* | Supervision                           |
| SWK 6405F,S* | Helping Networks: Theory and Research |

## *4. ADVANCED LEVEL SPECIAL STUDIES*

These courses are designed to provide seminars or tutorials according to particular interests of students enrolled.

|                 |                   |
|-----------------|-------------------|
| SWK 6501F,S,H,Y | Special Studies 1 |
| SWK 6502F,S,H,Y | Special Studies 2 |
| SWK 6503F,S,H,Y | Special Studies 3 |
| SWK 6504F,S,H,Y | Special Studies 4 |

\*Not offered in 1986-87.



### ADMISSION PROCEDURE

1. Prospective students wishing further information about the Faculty of Social Work may telephone the Admissions Office (978-3257), or address a communication to: Admissions Office, Faculty of Social Work, University of Toronto, 246 Bloor Street West, Toronto, Ontario M5S 1A1.
2. Application forms for M.S.W. or Ph.D. degree programs may be obtained from the School of Graduate Studies, University of Toronto, 63 St. George Street, Toronto, Ontario M5S 1A1 (telephone 978-8639), or from the Faculty of Social Work, and are to be returned to the School of Graduate Studies. Information on applications for other categories of students are included in the appropriate regulations.
3. The *deadlines for receipt of applications*, in the calendar year in which the student wishes to enrol, are as follows: Foundation Program for students with a Bachelor of Arts or equivalent degree — *February 15*; Master of Social Work Program for students with a Bachelor of Social Work degree — *January 15*; Ph.D. Program for students with an M.S.W. or equivalent degree — *February 15*. Students wishing to be considered for any open fellowship administered by the School of Graduate Studies must have application, transcripts, and two letters of reference to the School of Graduate Studies by *February 1*.
4. Applicants who may be academically eligible will then be sent additional forms by the Faculty of Social Work which are to be returned directly to the Faculty of Social Work.
5. Facility in the English Language must be established by all applicants whose mother tongue is not English, and who graduated from a university where the language of instruction and examination was not English. This requirement is a condition of admission and must be done before arrival on this campus. Acceptable tests are available for students, whose admission has been recommended, from either (a) English Language Institute, University of Michigan, Ann Arbor, Michigan 48103, U.S.A.; or (b) Test of English as a Foreign Language, Educational Testing Service, Princeton, New Jersey 08540, U.S.A. Students applying for these tests should notify the test administrator that they have applied to the University of Toronto *Faculty of Social Work*.

Where the language of undergraduate instruction and examination has been *uniformly* English, evidence of an applicant's proficiency presented by one of his university professors may satisfy the English language requirement.
6. The possession of the minimum admission requirements does not in itself guarantee admission to the Faculty. The Faculty reserves the right to select which qualified applicants it will recommend for admission to the School of Graduate Studies.
7. The full-time program may be commenced in September only.

### REGISTRATION

Returning students who are eligible to register will have their fees forms mailed to them prior to the registration period and will have the option of registering by mail until August 21.

Registration for new students begins at the School of Graduate Studies, 63 St. George Street, where Fees Forms are given to students whose admission has been approved. On presentation of a receipted "registration copy" of Fees Form from the Comptroller's Office confirming that at least the first instalment has been paid, the student will receive a registration card and enrolment forms which will be issued at the School of Graduate Studies. (After the deadline of September 12 the penalty for late registration is \$10 plus \$1 for each day of delay to a maximum of \$20. This includes reregistering students, whether full time or part time. All outstanding fees, regardless of the source of payment, are subject to a service charge of 1-1/2% per month (18% per annum) calculated from September 15th and first assessed on October 15.)

## GRADUATE COURSES

A full graduate course is understood to require at least two hours per week of lectures or seminars throughout the academic year, plus such laboratory hours as may be required. In the Faculty of Social Work most "courses" refer to a unit of instruction of at least two hours a week which extends over a single term of 14 or 15 weeks (i.e., a "half-course" in School of Graduate Studies' terms).

The alphabetical character after the course number indicates the time period within which the course is intended to be offered, and these periods are as follows: F = a half-course offered only in the Fall term; S = a half-course offered only in the Spring term; H = a half-course offered in alternate weeks throughout both terms; A = a full course offered only in the Fall term; B = a full course offered only in the Spring term; Y = a full course offered throughout both terms; L = a full course which extends beyond the normal end of Spring term. An extended course (L) which is also a half-course will be indicated by "(half-course)" following the course title. If the time period is uncertain, the possible suffixes will be separated by a comma. If the course is expected to be offered in two time periods, the suffixes will be joined by an ampersand (&). A course which has been approved as Credit/No Credit is indicated by the designation (CR/NCR) after the course title.

In the Faculty of Social Work the departmental course prefix is SWK. Some courses are given jointly with another department, and the course prefix in present instances will be as follows: Social Work/Criminology JSC; Social Work/Law JSL.

## COURSE ENROLMENT

After registration is completed, the student proceeds to the Faculty of Social Work at the time scheduled *in the week prior to the beginning of classes in the Master's or Doctoral program*, to begin arranging his program of study.

The student then completes the information requested on the School of Graduate Studies' enrolment form, signs it, and hands it in at the general office of the Faculty of Social Work (room 519) to be processed by the Faculty's registrar after approval of the program by the Coordinator of Graduate Studies. Programs are subject to approval also by the Degree Committee of the School of Graduate Studies.

## DATES FOR COURSE CHANGES

The final date for turning in completed School of Graduate Studies' Enrolment Forms to the Faculty of Social Work is two weeks from the date on which classes begin in the Fall or Spring. This is the deadline to enrol respectively in full courses (Y,A,L) and in half-courses (H,F) in the Fall term, and in full (B) or half (S,1/2L) courses in the Spring term.

The final date for withdrawal without academic penalty from a first term full (A) or half (F) course is November 7 and from a second term full (Y,B) or half (H,S) course, or from a degree program, is February 20 by which date a completed Program Change Form must be submitted to the Coordinator of Graduate Studies at the Faculty of Social Work for approval. Withdrawal from a course before the deadlines results in a notation on the School of Graduate Studies' internal records, but no record of the course appears on the student's transcript. Courses carried beyond these dates will be recorded.

**Withdrawal from a course after these dates will result in a grade of FZ.**

## GRADING PRACTICES

### *Grading Procedures*

As early as possible in each course, and no later than the last date to enrol in courses, the instructor will make available to the class the methods by which student performance will be evaluated and the relative weight of these methods.

After the methods of evaluation have been made known, the instructor may not change them or their relative weight without the consent of at least a simple majority of the students enrolled in the course.

Commentary, appropriate in the instructor's judgement, on assessed work, other than final examinations, and time for discussion of it will be made available to students.

Commentary, appropriate in the instructor's judgement, on final examinations and time for discussion of it will be made available to students at their request.

Grades, as an expression of the instructor's best judgement of each student's overall performance in a course, will not be determined by any system of quotas.

Should a dispute over an academic or procedural matter relating to a grade not be resolved through the recommended channel of discussions with the instructor and the Department Chairman, the student may make an appeal to the departmental appeals committee. (See section below on Appeals.)

### *Grading System*

The program of the Faculty is one of graduate professional education. All appraisal of the student's performance is made with this premise in mind.

Completion of requirements for degrees is indicated by grades awarded for classroom courses and the Practicum. Grades for course work are:

|     |   |    |                 |
|-----|---|----|-----------------|
| A + | A | A- | FZ (Inadequate) |
| B + | B | B- |                 |

When the grade of "FZ" is submitted to the Faculty's Assessment Committee, the instructor may recommend that permission be granted for supplemental work to raise the grade if the instructor has evidence from previous work or from classroom participation that a student has mastered the course content but has not been able to communicate this knowledge in a paper. Alternatively, a permanent "FZ" is assigned when the work is a clear failure which does not merit the opportunity of doing supplementary work to raise the standing.

The numerical equivalents for the letter grades are: A+ 90-100, A 85-89, A- 80-84, B+ 77-79, B 73-76, B- 70-72, FZ 0-69.

A special category of graduate courses will be graded Credit (CR) or No Credit (NCR). Such courses are to be offered at the option of the department and must have the approval of the Council of the School of Graduate Studies.

### *Completion of Course Work and Grade Submission*

At the beginning of a term, instructors in each course will announce dates for completion of assignments as well as penalties for late completion or failure to complete. An instructor may downgrade a late paper, or may refuse to accept one in which case the grade will be "FZ". For particular reasons an instructor may grant a limited extension of time for completion of an assignment. Under such an extension course work must be completed and a grade submitted before the meeting of the Assessment Committee in the Fall or Spring, or the grade will be "FZ" unless there are extenuating circumstances which are accepted by the Committee.

Course work must be completed, grades approved by the Assessment Committee and submitted by the Faculty of Social Work to the School of Graduate Studies by the following dates:

|              |  |
|--------------|--|
| January 20   | First term (A,F) courses                               |
| April 24     | Students obtaining M.S.W. degree at Spring Convocation |
| May 20       | Full year (Y,H) and second term (B,S) courses          |
| September 30 | Summer session courses and extended (L) courses        |



### *Non-Grade Course Reports*

The following non-grade course reports may appear on transcripts:

- NGA: No grade available: a report assigned by the School of Graduate Studies in the extraordinary case that a grade is not available for a student due to the failure of an instructor to submit a grade or report by the appropriate deadline. It must be replaced by a regular grade or by another non-grade course report assigned by the instructor. It carries no credit for the course and is not considered for averaging purposes.
- IPR: In Progress: a report assigned by the Practicum Coordinator as the report for the Practicum when it is continued in a subsequent session. The final grade (Credit/No credit) will appear only once, at the end of the second academic session. IPR carries no credit for the course, and is not considered for averaging purposes.
- SDF: Standing deferred on the basis of incomplete course work, on the basis of compassionate grounds (serious medical or personal problems): a report assigned by the Assessment Committee upon approval of an instructor's recommendation. It must be replaced by a regular grade assigned by the instructor before the expiry of a specific extension period, namely: no later than September 30 for full session (Y,H) and second term (B,S) courses; January 20 for Summer Session and extended (L) courses; May 20 for first term (A,F) courses. Unless otherwise specified by the Faculty of Social Work on the basis of extenuating circumstances, any SDF will then be changed to FZ. An SDF carries no credit for the course and is not considered for averaging purposes.

### *Extra Course Not Required for the Degree*

An extra course not required for the degree must be approved by the Faculty of Social Work, and must be so designated on the student's enrolment form. These courses are subject to the same regulations regarding withdrawal, failure, and failure to complete work as are courses required for the degree, except that repetition or replacement of failed or incomplete courses may be waived by the Faculty of Social Work.

### *Supplementals*

Students who fail a classroom course may be permitted a further attempt to obtain standing, without repeating the course, by satisfactorily completing a supplemental examination or other requirement. For courses ending in December, supplementals must be written within three weeks of notification of results to the student. For courses ending in April, supplementals must be completed not later than August 31st. Students who have failed to meet the requirements in the Practicum may in some instances be permitted to undertake further work to satisfy these requirements. A student may not write supplementals in more than two courses in any term, and may not write more than one supplemental in any course. A student in the first term of the Foundation Program who does not pass in two or more of the courses normally will be required to withdraw from the program.

### *Unsatisfactory Performance*

Satisfactory performance in a program of course work requires completion of all regular graduate courses in the program with a grade of at least B-. Thus failure in, or failure to complete, a graduate course may result in a departmental recommendation to the School of Graduate Studies that the student's registration be terminated. A student who is permitted to continue must repeat the failed (or incomplete) course, or a course recommended by the Faculty of Social Work and approved by the School of Graduate Studies as an alternative to it, and must obtain a grade of at least B-. Both the failure (or incomplete) and the grade in the repeated or replaced course will appear on the student's transcript.

A student whose attendance or the quality of whose work is deemed to be unsatisfactory may have his registration cancelled at any time by the appropriate Council.



### *Appeals*

A student who wishes to appeal may do so to the Committee on Staff/Student Rights and Responsibilities of the Council of the Faculty of Social Work by submitting a written notice to the Dean, stating the nature and grounds of the appeal, which should be accompanied by copies of any documents relied upon in support of the appeal.

Further levels of appeal are available in the School of Graduate Studies and the Governing Council of the University. Details of policies and procedures relating to petitions and appeals are available in the Manual of the Faculty of Social Work, which is available in the Faculty of Social Work Reading Room.

### *Convocations*

Convocation ceremonies are held twice a year, in the Spring and Fall. Diplomas and degrees may also be conferred in absentia at the March Meeting of the Governing Council. An eligible candidate will be unable to graduate, however, if he has any debts outstanding at the University.

## CODE OF BEHAVIOUR ON ACADEMIC MATTERS

In all work submitted in conformity with the requirements for graduate degrees, source materials must be properly acknowledged. If they are not, the submission may be disqualified. Where deliberate plagiarism or any other academic offence is suspected, disciplinary proceedings may be initiated.

The Governing Council of the University of Toronto has approved a Code of Behaviour regarding academic discipline applying to students and members of the teaching staff of the University. The full text of the Code is available from the office of the Secretary, School of Graduate Studies, 65 St. George Street. The Code is enforced by the University Disciplinary Tribunal. A summary of the Code is included in the School of Graduate Studies' Calendar and in the Faculty's "Manual of Grading Policies and Procedures".

Withdrawal from a course will not preclude proceedings in respect of academic offences committed in the course, and the right to withdraw may be refused where an academic offence is alleged. All persons convicted of academic offences under the Code of Behaviour on Academic Matters will have their names included in a report by the Provost to the Academic Affairs Committee.

## POLICY ON ACCESS TO GRADUATE STUDENT ACADEMIC RECORDS

The University's "Policy on Access to Student Academic Records" took effect September 1, 1984. A summary of the Policy is included in the School of Graduate Studies' Calendar and in the Faculty's "Manual of Grading Policies and Procedures". The complete text is available from the Registrar's Office, School of Graduate Studies, 63 St. George Street.

## FEES AND EXPENSES

### *Schedule of Fees*

Fees are established each year by the Governing Council. The Schedule for the next session will be published in June and included in the registration mailing in early July from the School of Graduate Studies to newly admitted and continuing students. Tuition fees consist of two parts: academic fees (including instruction and library) and non-academic fees (covering various campus organizations approved by the Governing Council. A nominal fee will be assessed by the Faculty of Social Work in September to assist with the costs of maintenance and some supplies required for services such as audio-visual support to students.

For your guidance, the table below indicates that Program Fees paid in the *last academic session* by full-time degree candidates for each of the required years in the program, and the post-program fee for students who have completed their program period but have not completed all the requirements for the degree.

### SCHOOL OF GRADUATE STUDIES — M.S.W. AND PH.D. — 1985-86

| <i>Program Fees, Full-Time Degree</i> | <i>Non Visa</i> | <i>Visa</i> |
|---------------------------------------|-----------------|-------------|
| Academic Fee                          | \$1250.00       | \$6367.00   |
| Campus Services                       | 127.25          | 127.25      |
| Student Society Fees                  | 39.00           | 39.00       |
| Total Fees Payable                    | 1416.25         | 6533.25     |

### *Post Program Fees, Full & Part-Time*

|                      |        |         |
|----------------------|--------|---------|
| Academic Fee         | 500.00 | 2547.00 |
| Campus Services      | 25.50  | 25.50   |
| Student Society Fees | 39.00  | 39.00   |
| Total Fees Payable   | 564.50 | 2611.50 |

### *Fees and Registration*

Before M.S.W. or Ph.D. students enrol in the School of Graduate Studies, they must complete fees forms and pay all or the first instalment of the fees prescribed for the course for which application has been accepted, as well as full incidental fees. Any student who registers after September 12 in the School of Graduate Studies is required to pay a late registration fee of \$10 plus \$1 for each day of delay to a maximum of \$20. Returning students, who are eligible to register, will have their fees forms mailed to them prior to the registration period. New students will obtain fees forms from the Office of the School of Graduate Studies, 63 St. George Street, at registration time.

Any outstanding balance in the Fall or Spring term is subject to a service charge of 1-1/2% compounded monthly beginning on September 15 and calculated on the 15th of each month until the account is paid in full.

Payment must be made by certified cheque or money order, payable to the University of Toronto, in Canadian funds. Cheques which are not certified will be refused. If a student does not have a local bank account, money orders can be purchased at any bank or post office.

If the Deferred Payment Plan is elected, the minimum payment allowed is shown under the heading, "Minimum First Payment". The difference between Total Fees and the Minimum First Payment is due by January 9, 1987, without further notice, or is subject to the service charge outlined above. (The Deferred Payment is permitted in the Fall term only.) All Fees for the academic year must be paid in full before students are admitted to Spring term examinations.

*The payment of fees alone does not constitute registration. Students must complete their registration at the Faculty.*

### *Visa Students*

A Visa Student is a student who is neither a Canadian citizen nor a landed immigrant but is in Canada for the purpose of attending a university, college, or other authorized institution.

### *Non-Academic Incidental Fees and Student Society Fees*

In the School of Graduate Studies these include Graduate Students Union, Health Service, Hart House, and the Athletic Association membership.

### *Program Fee*

Graduate School fees are assessed on the basis of length of program, as defined in the letter of admission, rather than on the number of courses taken. For fees purposes, academic year is defined as the period from September to the end of the following August. (Students who are recommended before the deadline date for admission to the degree at Fall Convocation will not be assessed fees for the Fall term. M.S.W. students who miss this deadline and who plan to graduate in the following March must register for the Fall term and pay the appropriate fees.) Ph.D. candidates who pass their final oral examinations and who are eligible to graduate in March are also required to register for the Fall term but will not be assessed Fees.

The program fee is the fee charged to a full-time student for each of the required years in the program.

### *Post-Program Fee*

Full-time students who have completed their program period and part-time students who have completed the course work designated for their program but who have not completed all the requirements for the degree will pay the post-program fee and incidental fees in each subsequent year until the degree is granted, subject to any regulations limiting the number of years by which completion of the work may be deferred. Such fees are payable on or before the last date set for normal registration in the School of Graduate Studies each September. Failure of a student to reregister as required will cause his enrolment in the School to lapse. It may be re-established only if his application for reinstatement is approved by the Faculty of Social Work and the School of Graduate Studies, and he pays the post-program fees prescribed for the years in which he failed to register.

### *Inactive Ph.D. Candidates*

Ph.D. candidates who have been granted permission to interrupt the years of required full-time attendance must register and pay a holding registration fee. Candidates who fail to do so at the beginning of the approved period will not be allowed to register until the holding registration fee has been paid.

Candidates who interrupt the period of required full-time attendance without the approval of the School, must, if they wish to re-enter the program, apply for re-instatement and, if such is approved, pay the holding registration fee for each year of absence from the program.

### *Transcript Fee*

Diploma in Social Work graduates up to 1948, B.S.W. registrants up to 1966, and Diploma in Advanced Social Work graduates up to 1982, may obtain transcripts from the Faculty of Social Work. A fee of \$2.50 is charged for a transcript. For each additional copy ordered at the same time there is a fee of 75¢ each. D.S.W. registrants up to 1981, M.S.W. and Ph.D. candidates obtain transcripts from the School of Graduate Studies, 63 St. George Street, Toronto, Ontario M5S 1A1 (tel. 416-978-2383). A fee of \$3.00 is charged and \$1.00 for each additional copy ordered at the same time. Transcripts cannot be issued or grades released for a student whose fees are in arrears.



### *Outstanding Fees and Charges*

The University's "Policy on Academic Sanctions for Students Who Have Outstanding University Obligations" is founded on the principle that an obligation to pay a legitimate debt exists regardless of the size of the debt. The following is a list of recognized University obligations: tuition fees; academic and other incidental fees; residence fees and other residence charges; library fines; Bookstore accounts; loans made by the University or one of its departments; Health Service accounts; unreturned or damaged instruments, materials, and equipment.

Students who have not paid their fees in full will not be allowed to graduate until payment has been made. Students who have outstanding recognized financial obligations to the University or its departments may not obtain official transcripts of academic record, diploma, or oral confirmation or written certification of degree status to external enquirers, and will not be permitted further registration in the University until payment is made.

### *Receipts for Income Tax*

Education Deduction Certificates for full-time students and Tuition Fee Certificates will be available for pick-up at the Faculty in February, and will include payments made in the previous calendar year which were received in the Fees Department by the end of Fall term. (Note: The Fees Department charges \$3.00 each for the preparation of duplicate receipts or certificates.) Upon request, certificates will be mailed to students who are no longer at the Faculty.

### *Withdrawals*

If for any reason a student withdraws from the program, he must submit to the School of Graduate Studies or the Faculty of Social Work, depending on where he is registered, a signed official withdrawal form along with his Student Card. Any adjustment of fees will be considered only from date of receipt of the form and card. A student is responsible for taking the form and card to the School of Graduate Studies, 63 St. George Street, after obtaining the official signature of the Coordinator of Graduate Studies at the Faculty of Social Work. Failure to attend classes does not constitute official withdrawal. Charges for fees are calculated on the basis of a twenty-weeks' program. Incidental fees are not refundable after December 31st.

A student who withdraws from the program after February 20th will be regarded as having failed his year unless there are extenuating circumstances. He/she will retain, however, any credits for courses already completed for four years from the date of first registration in the M.S.W. program.

A student who leaves the Faculty of Social Work without completing the official withdrawal form and submitting Registration and Library Cards, forfeits any right to a refund of fees and receives the grade of "FZ" (Unsatisfactory) in all uncompleted courses.

### *Living Expenses*

It is estimated that the minimum cost of maintenance (accommodation, food, transportation, etc.) is approximately \$800 per month for the academic session for a single student living away from home, depending on standard of living and life-style.

Each student should be prepared to spend in addition as much as \$300 in connection with observation visits and the Practicum; and at least \$400 for the purchase of books and documents, subscriptions to journals, etc.

Students should be prepared to spend at least \$300 each year on typing expenses for their major papers.

Students in the M.S.W. program may be assigned to teaching centres located at some distance from the University which may result in additional expenses.



## FINANCIAL ASSISTANCE

There are various forms of financial assistance available to students.

The major programs include The Ontario Student Assistance Program (O.S.A.P.) and the Canada Student Loans Plan. Early application for this program is recommended and may be done at the time of application for admission. Brochures with details and application forms can be obtained from the School of Graduate Studies, University of Toronto, 65 St. George Street, Toronto, Ontario, M5S 1A1 (telephone 978-2379), or from the Office of Student Awards, Koffler Student Services Centre, St. George and College Streets, University of Toronto, Toronto, Ontario, M5S 1A1 (telephone 978-2204).

Ontario Graduate Scholarships are intended for Canadian citizens or two-year landed immigrants, with preference to Ontario residents. Other provinces usually have their own student assistance programs. Continuing University of Toronto students must apply for O.G.S. in order to be eligible for a University of Toronto Open Fellowship. Application forms for O.G.S. may be obtained from Student Awards Branch, Ontario Ministry of Colleges and Universities, Mowatt Block, Queen's Park, Toronto, Ontario, M7A 2B4, and completed forms are due at the Ministry in the Fall term of the year in advance of intended enrolment. Applicants should contact the Ministry for the deadline date and details. All new or continuing students who are not awarded an O.G.S. are automatically considered for the University of Toronto Open Fellowships.

To registered students very small awards and emergency loans are available, based on academic standing and unexpected need. These internal awards are recommended by the Dean's Office of the Faculty of Social Work to the School of Graduate Studies. Information about these awards is available in September at the Faculty of Social Work.

## OPPORTUNITIES FOR PROFESSIONAL PRACTICE

The program of study will enable the student to acquire professional knowledge and skill in offering social work services to persons in need through direct intervention with individuals, families or client groups; through community planning and development; and/or through social policy, planning and administrative activities in the social services.

Such services, in which administration and research are also involved, are given by organizations under public or private auspices in which graduates find employment. The organizations include a wide variety of settings, such as children's aid societies, day nurseries, child guidance clinics, boards of education, children's institutions, departments of public welfare, family service agencies, institutions for the aged, institutions for unmarried mothers, general hospitals, mental hospitals, mental health clinics, addiction centres, organizations providing rehabilitation for the disabled, housing authorities, juvenile and family courts, probation and prisoner rehabilitation organizations, reform institutions, community centres, settlement houses, youth-serving organizations, recreational centres under religious auspices, public recreation departments, the armed forces, welfare councils, community chests and united appeals, agencies working with immigrants, Indians, Metis, Inuit, and other special groups, etc.

Graduates in the advanced program become teachers in graduate and undergraduate programs and at other levels of education and training for the social services. Others will go into major positions in large public and voluntary agencies, and take the lead in devising programs, doing research, and making program evaluations.

### PROFESSORS EMERITI OF SOCIAL WORK

John M. Gandy, M.A., M.S.S.A., D.S.W.  
E. Ray Godfrey, M.A.  
Elizabeth S.L. Govan, M.A., PH.D.  
Margaret J. Kirkpatrick, B.A., M.S.W.  
Joseph E. Laycock, DIP.SOC.SC., M.A., PH.D.  
Albert Rose, M.A., PH.D.

### ACADEMIC STAFF OF THE FACULTY OF SOCIAL WORK (listed in alphabetical order by rank)

#### *PROFESSORS OF SOCIAL WORK*

Donald F. Bellamy, B.A., D.S.W. (Associate Dean)  
William A. Bourke, B.A., D.S.W.  
Margaret B. Doolan, B.A., M.S.W.  
Ralph Garber, B.A., D.S.W. (Dean)  
Howard H. Irving, B.S., ADV.DIP.SW., D.S.W.  
Camille Lambert, Jr., A.B., M.S., PH.D.  
Norma C. Lang, B.A., M.S.W., PH.D.\*  
Ernie S. Lightman, M.A., PH.D.  
Nathan Markus, B.SC., D.S.W.\*  
Sidney D. Olyan, B.A., M.S.W., PH.D.\*\*\*  
Benjamin Schlesinger, B.A., M.S.W., PH.D.  
Ben Z. Shapiro, B.A., D.S.W.

#### *ASSOCIATE PROFESSORS OF SOCIAL WORK*

Caryl Abrahams, B.A., M.SC.S.W., PH.D.  
Margot M. Breton, B.A., M.S.W.  
Eilene McIntyre, B.A., M.S.W., PH.D.  
Sheila M. Neysmith, B.SC., D.S.W.  
Rubin Todres, B.A., M.S.W., PH.D.  
Lilian M. Wells, B.A., M.S.W., ADV.DIP.S.W.\*\*

#### *ASSISTANT PROFESSORS OF SOCIAL WORK*

J. Allan Irving, B.A., M.S.W., PH.D.  
Elsa Marziali, B.A., M.S.W., PH.D.  
Robert J. MacFadden, B.A., M.S.W., PH.D.

#### *SOCIAL WORK PRACTICE PROFESSORS*

Marion C. Bogo, B.A., M.S.W., ADV.DIP.S.W.  
Joyce S. Cohen, B.A., M.S.W.\*\*\*

## PART-TIME FACULTY

### *PROFESSORS OF SOCIAL WORK*

Winnifred A. Herington, B.A., M.S.W.

Chandrankant P. Shah, M.D., M.R.C.P. (Glas.), F.R.C.P.(C), S.M. (Hyg).

Graduate Department of Community Health. (Cross Appointment)

Donald E. Meeks, B.SC., M.S.W., PH.D. (Director, School for Addiction Studies, Addiction Research Foundation)

### *ASSOCIATE PROFESSORS OF SOCIAL WORK*

Allen Zweben, B.A., CERT.ADV.SOC.WELF., D.S.W., (Head of Social Work, Head of Psycho-Social Intervention Research – Clinical Institute, Addiction Research Foundation)

### *ASSISTANT PROFESSORS OF SOCIAL WORK*

Sheldon Pearlman, B.A., M.S.W., PH.D. (Associate Director, Administration and Resources – Clinical Institute, Addiction Research Foundation)  
(Status only appointment)

### *SOCIAL WORK PRACTICE PROFESSOR*

Carolyn B. Singer, B.A., M.S.W.

### *LECTURER IN SOCIAL WORK*

Beverley Abosh, B.A., M.S.W.

(Social Worker-in-Chief, Clarke Institute of Psychiatry)

\*On leave of absence, 1986-87

\*\*On leave first term.

\*\*\*On leave second term.

TEACHING CENTRES AND INSTRUCTORS

A Teaching Centre is a social service agency or department which offers a range of learning opportunities reflective of the total curriculum of the Faculty of Social Work as these relate to education, practice, and research.

*Addiction Research Foundation*

Associate Professor

Allen Zweben, B.A., CERT.ADV.SOC.WELF.,  
D.S.W.

Head of Social Work, Clinical Institute

Field Instructors —

Pearl Bader, B.A., M.S.W.  
Gloria Chaim, M.S.W.  
Tom Franklin, B.A., M.S.W.  
Gail Greenberg, M.A., M.S.W.  
Samira Guirgis, B.ED., M.S.W.  
Diane Hobbs, B.A., M.H.SC.  
Carl Kent, M.S.W.  
Garth Martin, B.ENG., M.S.W.  
Dan Noonan, B.A., M.S.W.  
David North, B.A., M.S.W.  
Pam Santon, B.A., M.S.W.  
Elsbeth Tupker, M.S.W.

*Baycrest Centre for Geriatric Care*

Social Work Practice Professor (status only)

Sorele Urman, B.A., M.S.W.

Field Instructor —

Irma Feldheim, B.SC., M.S.W.

*Catholic Children's Aid Society of  
Metropolitan Toronto*

Social Work Practice Professor (status only)

Winifred Koneri, M.S.W.

Field Instructors —

Jennie Campbell, B.A., M.S.W.  
Nancy Di Natale, B.A., M.S.W.  
Peter Quick, B.A., M.S.W.  
Hargovind Rai, B.A., M.A. (S.W.)  
Ameeta Sager, B.A., M.S.W.  
Mary Starceвич, M.S.W.  
Nancy Sullivan, B.A., M.S.W.  
Susan Zaluski, B.A., M.S.W.

*Children's Aid Society of  
Metropolitan Toronto*

Social Work Practice Professors (status only)

Shannon McCorquodale, B.A., B.S.W.  
Anna Welbourn, M.S.W.

Field Instructors —

Brenda Alexander, B.S.W.  
Elaine Ash, B.S.W.  
Claire Cole, B.A., B.S.W.  
Jill Evertman, B.A., M.S.W.  
Ronnie Henderson, B.A., B.ED., B.S.W.  
Phillip Howe, B.A., M.S.W.  
Zinat Lalani, B.A., M.S.W.  
Elaine Lesser, B.A., M.S.W.  
Sharon Schnurr, B.A., M.S.W.  
Kitty Soni, M.S.W.  
Ann Westlake, B.A.

*Clarke Institute of Psychiatry*

Social Work Practice Professor (status only)

Beverly Abosh, B.A., M.S.W.



Field Instructors —

Karen Bitz, B.A., M.S.W.  
Pamela Blake, M.S.W.  
Gail Cooper, B.A., M.S.W.  
Gilda Katz, B.A., M.S.W., A.C.S.W.  
Donna MacAulay, B.A., M.S.W.  
Sally Manning, B.A., M.S.W.  
Sara McColl, B.A., M.S.W., M.B.A.  
Susan McGrail, B.A., M.S.W.  
Arnold Morrissey, B.A., M.S.W.  
Carmen Perillo, B.A., M.S.W.  
Rena Postoff, M.S.W.  
Kapri Rabin, B.A., M.S.W.  
Cheryl Regehr, B.A., M.S.W.  
Linda Sands, M.S.W.  
Marlene Swirsky, B.A., M.S.W.

*C.M. Hincks Treatment Centre*

Social Work Practice Professors (status only)

Millie Greenfield, M.A., M.S.W.  
Charles Marker, M.A.(S.W.)

Field Instructors —

Eric King, B.A., M.S.W.  
Annette Kussin, M.S.W.

*Hospital for Sick Children*

Social Work Practice Professors (status only)

Ruth Koch-Schulte, M.S.W., C.S.W.  
Harvey Nagelberg, B.A., M.S.W.

Field Instructors —

Erika Arndt, M.A., M.S.W.  
Peter Coughlin, B.A., M.S.W.  
Ruth Curtis, B.A., M.S.W.  
Sheila Hay, M.S.W.  
Gail Picone, B.A., M.S.W.

*Metropolitan Toronto Department of  
Community Services*

Social Work Practice Professor (status only)

Evelyn Dean, M.S.W.

Field Instructors —

Nellie Ancheta-Smith, B.S.E.(S.W.)  
Ray Barker, B.S.W.  
Norine Fell, M.S.W.  
Robert Gazey, B.A., M.S.W.  
Vivien Green, B.A., M.S.W.  
John Howley, B.A.  
Peter Lefebvre  
Elaine Levy, M.ED.  
Dolly Magbitang, B.S.W.

John Marai, M.A. (PHIL), M.A. (TH),  
M.A.PSYCH.

M. Lynn Morrow, B.A., M.SC. (P.I.)  
Debbie Orenstein, B.A., M.S.W.  
Freda Swanton, B.A., M.S.W.

*Mount Sinai Hospital*

Social Work Practice Professors (status only)

Verna Chandler, M.S.W.  
Frances Owen, B.A., M.S.W.  
Patricia Macpherson, B.A., M.S.W.

Field Instructors —

Renata Block, B.A., M.S.W.  
Dale Butterill, B.A., M.S.W.  
Shayna Lipsey, B.A., M.S.W.  
Joseph Ng, B.SC., M.S.W.  
Jeff Rothstein, B.A., M.S.W.  
Diane Savage, B.A., M.S.W.

*Sunnybrook Medical Centre*

Social Work Practice Professor (status only)

Christine Wohl, M.A., M.S.W.

Educational Co-ordinator

Helen Maunz, B.A., M.S.W.

Field Instructors —

Betty Hunt, B.A., M.S.W.  
Glenda McDonald, M.S.W.  
Linda Savory, B.A., M.S.W.  
Ruth Silver, B.A., M.S.W.

*Thistletown Regional Centre/Syl Apps  
Youth Centre*

Social Work Practice Professors (status only)

Roberta Roberts, B.A., M.S.W., ADV.DIP.S.W.  
Elizabeth Ridgely, M.S.W.

Field Instructors —

James Armstrong, B.SC., PH.D.  
Vlodko Barchuk, B.A., M.S.W.  
Joy Freeman, B.A., M.S.W.  
Beverley Gordon, B.SC., M.S.W.  
Pearline Herman, M.S.W.  
Linda Lipka, B.A., M.S.W.  
Don Neudorf, B.A., M.S.W.  
Paul Parnass, M.S.W.  
Ron Sparrow, B.A., M.S.W.  
Betty Stewart, M.S.W.  
Tina Sukhon, M.A.  
Stephen Weiman, B.A., M.S.W.  
Esther Welsh, B.A., M.S.W.

*Toronto East General Hospital*

Social Work Practice Professors (status only)

Mary Penfold, B.A., M.S.W.

Rafael Mendez-Arauz, M.A., LIC.SOC.WK.

Field Instructors —

Wayne Fotty, B.SC., M.S.W.

Andrea Himes-Uher, B.A., M.S.W.

Elisha Laker, B.A., M.S.W.

Edna Paine, B.A., M.S.W.

Donalda Ruiz, B.A., M.S.W.

*Toronto General Hospital*

Social Work Practice Professors (status only)

Jack Kugelmass, B.A., M.S.W., A.C.S.W.

Lorie Shekter-Wolfson, B.A., M.S.W.

Field Instructors —

Jane Bright, B.A., M.S.W.

Dan Stapleton, B.SC., M.S.W.

Shirley Trentowsky, B.A., M.S.W.

## FIELD PRACTICUM SETTINGS AND INSTRUCTORS

Field Practicum settings are agencies or departments which provide practicum learning opportunities for students in the Master's program at the Faculty of Social Work.

### *Field Practicum Settings*

Atkinson College Counselling Centre  
 Board of Education for the Borough of East York  
 Board of Education for the City of Toronto  
 Canadian Mental Health Association  
 —National Office  
 Canadian Mental Health Association  
 —Ontario Division  
 Canadian Red Cross Society  
 Catholic Family Services  
 Chedoke Child & Family Centre  
 Chedoke-McMaster Hospitals  
 —McMaster Division  
 Children's Aid Society of the Region of Peel  
 Children's Services Council of York Region  
 City of Toronto Planning & Development  
 Department  
 Community Mental Health Centre  
 Cradleship Creche  
 Delisle House  
 Dixon Hall  
 Elizabeth Fry Society of Metropolitan Toronto  
 Etobicoke Centre for Children & Families  
 Family Service Association of Metropolitan  
 Toronto  
 Huntley Youth Services  
 Integra Foundation  
 J.D. Griffin Adolescent Centre  
 Jewish Family & Child Service  
 Metro Agencies Work Group  
 Metropolitan Toronto Association for the  
 Mentally Retarded  
 Metropolitan Toronto Separate School Board  
 Ministry of Community & Social Services  
 Policy Development—Women's Issues  
 Vocational Rehabilitation—South West Office

Ministry of Correctional Services Ontario Board  
 of Parole  
 Ministry of Housing  
 Ontario Housing Corporation  
 Ministry of Municipal Affairs  
 Mississauga Hospital  
 National Institute on Mental Retardation  
 North York General Hospital  
 North York Inter-Agency Council  
 Ontario Social Development Council  
 Ontario Welcome House  
 Pre-School Discoveries of Metropolitan Toronto  
 Princess Margaret Hospital  
 Providence Villa & Hospital  
 Queen Elizabeth Hospital  
 Queen Street Mental Health Centre  
 Rapport House  
 Regional Municipality of Durham  
 Department of Social Services  
 —Family Counselling  
 Riverdale Hospital  
 Rotary Creche Child & Family Clinic  
 Sacred Heart Child & Family Centre  
 St. Christopher House  
 Scadding Court Community Centre  
 Scarborough Youth Services  
 Social Planning Council of Metropolitan Toronto  
 Thames Valley District Health Council  
 United Way of Metropolitan Toronto  
 Visiting Homemakers Association  
 Youthdale Centre for Individual & Family  
 Therapy  
 YWCA of Metropolitan Toronto

### *Field Practicum Instructors*

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Margaret Coshan, M.S.W.  
Michael Coxon, B.A., M.A. (REHAB ADMIN)  
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Terri Hope, B.A., M.S.W.  
Anne Huot, B.A., M.S.W.

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Michael Kerman, M.S.W.  
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Neville Twine, M.A.  
John Vanderhoeven, B.A., M.S.W.  
Brenda Ventresca, M.S.W.  
Enid Weiner, B.A., M.S.W.  
Edie Weiss, B.A., M.S.W.  
Rhoda Weltman, M.S.W.  
Nuala Wilbraham, M.S.W.  
Elizabeth Yorke, B.A., M.S.W.

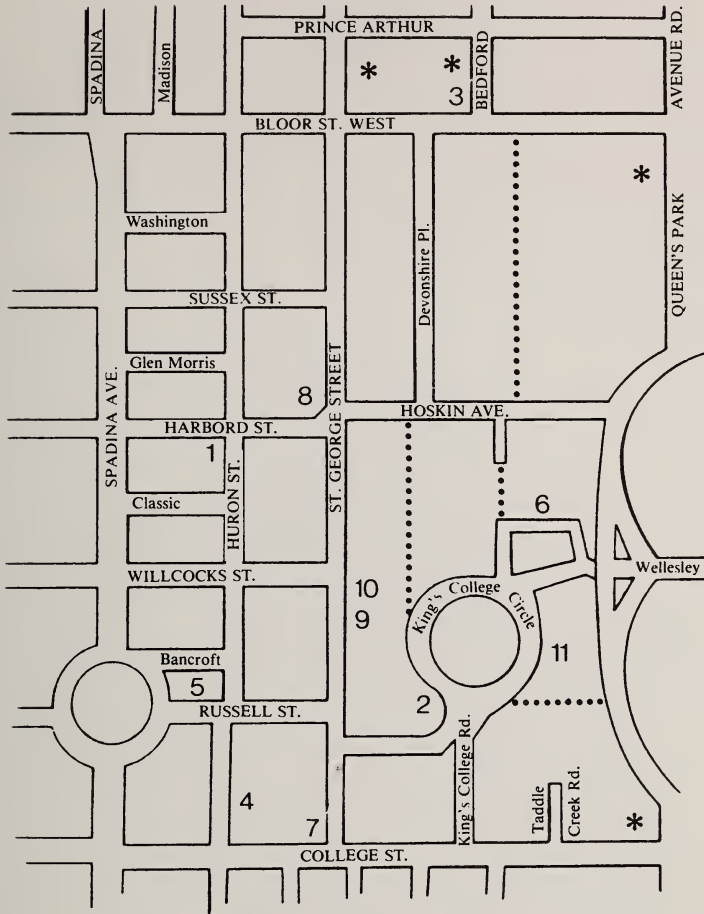


## NOTES

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# The St. George Campus, University of Toronto

## SELECTED KEY LOCATIONS



## DIRECTORY

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| <ol style="list-style-type: none"> <li>1. Athletic Centre, 55 Harbord St.</li> <li>2. Convocation Hall</li> <li>3. Faculty of Social Work<br/>246 Bloor St. W., 5th fl.</li> <li>4. Fees Department, 215 Huron St., 3rd fl.</li> <li>5. Graduate Students' Centre,<br/>16 Bancroft Ave.</li> <li>6. Hart House, Hart House Circle</li> <li>7. Koffler Student Service Centre,<br/>214 College St. (at St. George): <ul style="list-style-type: none"> <li>— Bookstore</li> <li>— Career Centre</li> <li>— Counselling &amp; Learning Skills Service</li> </ul> </li> </ol> | <ul style="list-style-type: none"> <li>— Health Service &amp; Psychiatric Clinic</li> <li>— Housing Service</li> <li>— Office of Student Awards</li> <li>— Services to Disabled Persons</li> </ul> <ol style="list-style-type: none"> <li>8. Robarts Research Library</li> <li>9. School of Graduate Studies,<br/>63 St. George Street<br/>(registration, transcripts)</li> <li>10. School of Graduate Studies,<br/>65 St. George St. (awards, loans)</li> <li>11. Sigmund Samuel Library,<br/>King's College Circle</li> </ol> <p>* T.T.C. Subway Exits<br/>... Footpaths</p> |
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